

**CURRENCY NOTE PRESS**

(A UNIT OF Security Printing and Minting Corporation of India Limited) Wholly owned by Government of India

Nashik Road # 422101 (Maharashtra)

(ISO : 9001 & ISO 14001 Certified Unit)

Tel. No 00- 91-253-2463730-39, 2461471

Fax No:00-91-2532464100 CIN: U22213DL2006GOI144763

Web: www.cnpnashik.spmcil.com E-mail: gmcnp@spmcil.com

GSTIN : 27AAJCS6111J3Z6

PR Number	PR Date	Indenter	Department
10025492	06.10.2020	p p kulkarni	SOI MECHAN

Not Transferable

Security Classification:

## TENDER DOCUMENT FOR PURCHASE OF: PROCUREMENT OF OIL SINTERED BUSH

**Tender Number: 6000015392/, Dated: 20.10.2020**

This Tender Document Contains \_\_\_\_\_ Pages.

Details of Contact person in SPMCIL regarding this tender:

**Name:** V KIRAN KUMAR  
**Designation:** Dy.General Manager (M)  
**Address:** CNPN (Currency Note Press, Nashik)  
India

## Section1: Notice Inviting Tender (NIT)

6000015392 /

20.10.2020

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Oil sintered bush OD:70,ID:56,len:52 CMZZ006460	50.000 EA	NIL	LIMITED TENDER
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			ONE-BID LIMITED	
Dates of sale of tender documents:			From 20.10.2020 to 09.11.2020 during office hours.	
Place of sale of tender documents			PURCHASE DEPARTMENT,CURRENCY NOTE PRESS,JAIL ROAD, NASHIK ROAD-422101	
Closing date and time for receipt of tenders			10.11.2020 14:30:00	
Place of receipt of tenders			PURCHASE DEPARTMENT,CURRENCY NOTE PRESS,JAIL ROAD,NASHIK ROAD-422101	
Time and date of opening of tenders			10.11.2020 15:00:00	
Place of opening of tenders			CISF GATE-1,PURCHASE DEPARTMENT,CURRENCY NOTE PRESS,JAIL ROAD,NASHIK ROAD-422101	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			V KIRAN KUMAR Dy.General Manager (M)	

2. Interested tenderers may obtain further information about this requirement from the above office. They may also visit our website mentioned above for further details.

3. Tenderer has to download the tender documents from the web site [www.spmcil.com](http://www.spmcil.com) and submit its tender by utilizing the downloaded document, along with the required non-refundable fee of Rs. 112 per set in the form of account payee demand draft/ cashier's cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SPMCIL, Unit CNP, payable at Nashik.

4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set will be Rs 100 for domestic post and Rs 200 for international air-mail. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.

5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

6. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be received/ opened on the next working day at the appointed time.

7. SUBMISSION OF TENDER: The bid is to be submitted in single part:-

(i) The bid is to be submitted in only one part i.e. TECHNO-COMMERCIAL BID AND PRICE BID together in single sealed envelope duly superscribed as Techno-commercial and Price Bid with our NIT ref No., NIT date, Due date and be addressed to the General Manager, Currency Note Press, Nashik Road -422 101 (Maharashtra).

(ii) Tenderer's shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions

contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

(iii) Offer will be accepted by INDIA POST/COURIER SERVICE/ DROP BOX only. Offer sent by FAX/E-Mail will not be considered.

8. In case of ordered material/service is in your favor for Rs. 1,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (10% of the ordered value) after issue of Purchase order by CNP, Nashik Road in favor of SPMCIL, Unit CNP, payable at Nashik. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.

**9. SPECIAL INSTRUCTIONS FOR MSME/SSI/NSIC/DICREGISTERED FIRM:-**

Micro and Small Enterprises firm are exempted from submitting Tender fees and Earnest Money deposit. Please send the copy of valid registration certificate of Micro and Small Enterprises along with your bid / quotation otherwise your offer will not be considered for above exemption.

**Price Preference:**

(a) In tender, participating Micro and Small Enterprises quoting price within price band of L1 + 15 per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 25 per cent of total tendered value.

(b) Special provisions for micro and small enterprises owned by SC or ST and Women: Out of 25 percent allowed for procurement from Micro and Small Enterprises, a sub-target of 4% and 3% shall be reserved for procurement from Micro and Small Enterprises owned by the Scheduled Caste or the Scheduled Tribe and Women entrepreneurs respectively.

Provided that, in event of failure of such Micro and Small Enterprises to participate in tender process or meet tender requirements and L1 price, 4% and 3% sub-targets for procurement earmarked for Micro and Small Enterprises owned by Scheduled Caste/Scheduled Tribe and Women entrepreneurs shall be met from other Micro and Small Enterprises.

10. EXEMPTION FOR MSME REGISTERED STARTUPS/BIDDERS AS PER CIRCULAR NO. 1(2)(1)/2016-MA DTD: 10.03.2016 OF GOVT. OF INDIA MINISTRY OF MSME.

11. NO EXEMPTION WILL BE GIVEN FOR DEPOSITING OF SECURITY DEPOSIT (S.D.) TO ANY DIC/SSI/MSME/NSIC REGISTERED FIRM.

12. If the bidder or any representative of the bidder wants to attend the Bid opening then that person should carry with him /her letter of Authority (Section XVII of SBD) in the same format to be produced at the time of Bid opening and before the bids are opened.

13. Any dispute in the matter will be under Nashik (Maharashtra) Jurisdiction only.

14. Right of acceptance: - The Chief General Manager, Currency Note Press reserves the right to reject any or all tenders without assigning any reason thereof.

15. Clarification of Tender Documents: A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMCIL in writing or by fax / e-mail/ telex not later than twenty one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender.

16. This Notice is being published only as an abundant precaution and is not an open invitation to quote in the tender. Participation in this tender is by invitation only and is limited to the selected SPMCIL's bidders or the item. Who have been sent this Tender by Post/Courier. Unsolicited offer are liable to be ignored.



Tender Number:6000015392

17. For any queries regarding the tender, you may please contact at 0253-2454493 and 2461318. E-mail purchase.cnpnashik@spmCIL.com.

.....

.....  
(Name Designation, Address telephone number etc  
of the officer signing the document)

For and on behalf of  
.....



Tender Number:6000015392

## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

PLEASE CLICK ON BELLOW LINK.

<http://www.spmcil.com/SPMCIL/UploadDocument/GIT.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 32 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. UNSIGNED/WITHOUT STAMPED PRINTOUTS OF THESE PAGES ARE NOT ACCEPTABLE.

### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
02	8	Prebid Conference	NOT APPLICABLE
04	11.2	Tender Currency	INR
05	12.10	Applicability of Octroi and Local taxes	AS PER TENDER TERMS AND CONDITION
07	19	Tender Validity	90 DAYS FROM THE DATE OF TENDER OPENING
08	20.4	Number of Copies of Tenders to be submitted	SINGLE
09	20.9	E-Procurement	NOT PERMITTED
10	35.2	Additional Factors for Evaluation of Offers	NA
11	43	Parallel Contracts	NA
12	50.1, 50.3	Tender For rate Contracts	NA
13	51.1, 51.2	PQB Tenders	NA
14	52.1, 52.3, 52.5	Tenders involving Purchaser#s and Pre-Production Samples	NA
15	53.4, 53.5, 53.7	EOI Tenders	NA
16	54.3.1, 54.5.2	Tenders for Disposal of Scrap	NA
17	55.2, 55.3, 55.7, 55.8	Development/ Indigenization Tenders	NA



Tender Number:6000015392

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## **Section IV: General Conditions of Contract (GCC)**

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PLEASE CLICK ON BELLOW LINK.

<http://www.spmcil.com/SPMCIL/UploadDocument/GCC.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 28 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT. UNSIGNED/WITHOUT STAMPED PRINTOUTS OF THESE PAGES ARE NOT ACCEPTABLE.

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

SI.No	GCC Clause No.	Topic	SCC Provision
01	8.2	Packing and Marking	AS PER TENDER TERMS AND CONDITON
03	12.2	Insurance	NA
04	14.1	Incidental Services	NA
06	16.2, 16.4	Warrantee Clause	12 months Warrantee from the date of receipt and acceptance of material
07	19.3	Option Clause	The purchaser reserve the right to increase ordered services by 25% at any time, till final delivery date of the contract.
08	20.1	Price Adjustment Clause	NA
09	21.2	Taxes and Duties	If the tenderer fails to include taxes and duties in the tender no claim thereof will be considered by purchaser afterwards. Income tax (TDS) as applicable
10	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	100% payment within 30 days after receipt, acceptance of material as per delivery schedule and through RTGS/NEFT only
11	24.1	Quantum of LD	APPICABLE. GST on LD will be collected from suppliers invoice.
14	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender	NA



## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	CMZZ006460 Oil sintered bush OD:70,ID:56,len:52	EA	50.000	NIL	LIMITED TENDER

Required Terms of Delivery: FOR CNP NASHIK ROAD

Delivery period: Within 30 days from the date of issue of Purchase Order.

Destination :CURRENCY NOTE PRESS,JAIL ROAD,NASHIK ROAD 422 101

1. Bid Validity: 90 days from due date of tender.

2. Bidders should submit offer as per price schedule (Section XI) format.

3. All the copies of tenders shall be complete in all respects with all their attachments/enclosures duly numbered.

4. The total cost inclusive of all elements as cited above on FOR Currency Note Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.

5. Bidder should furnish their bank details i.e. Account No, Branch name, IFSC code etc. to receive payment. A Cancelled Cheque should also be enclosed.

6. Warranty: 12 Months Warrantee from the date of receipt and acceptance of material.

7. Risk Purchase Clause:

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after notification of award of contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

(i) Invoke the Security-cum-Performance Guarantee if deposited and or EMD by the supplier and procure stores from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier.

(b) For all the purpose the notification of award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.

(c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.



**TENDER NO : 6000015392**

**SECTION VII: TECHNICAL SPECIFICATIONS**

**Technical Specification:**

**A) Oil Sintered Bush :**

Outer Dia. in mm	Inner Dia. in mm	Length in mm
70	56	52



**TENDER NO : 6000015392**

## **SECTION VIII : QUALITY CONTROL REQUIREMENTS**

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The material will be accepted on manufacturer's guarantee/ warranty/ quality certificate to be sent to purchaser. The material will be inspected in presence of firm's representative. If any defects observed or the material found unsuitable, then the same will be returned to the supplier at Currency Note Press, Nashik Road for free of cost. The defective material(s), if any, will be handed over to the supplier at Currency Note Press Stores, against receipt and acceptance of the replacement.

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**TENDER NO : 6000015392**

## **Section IX: Qualification / Eligibility Criteria**

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### **MINIMUM ELIGIBILITY CRITERIA**

The following shall be the minimum eligibility criteria for selection of bidders.

1. The bidder should give a declaration that they have not been black-listed/debarred for dealing by Government of India in the past.
2. The bidder should submit Power of Attorney of the Authorized Signatory for signing the bid, entering in to contract, if awarded and for any other correspondences.
3. The bidders shall enclose attested copy of GST Registration & attested copy of PAN.
4. The bidder should give undertaking/declaration that they have read and understood all the terms & conditions of tender documents and submitting unconditional acceptance to all terms & conditions.
5. If MSME, MSME certificate for tendered product.



**TENDER NO : 6000015392**

## **Section X: Tender Form**

Date :-

To,  
Currency Note Press, Nasik  
A Unit of Security Printing & Minting  
Corporation of India Limited  
Wholly Owned by Govt. of India  
Nasik

Ref.: Your Tender Document No.6000015392 dated XX.XX.2020

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. XXX dated XXX (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver \_\_\_\_\_ in conformity with your above referred document for the sum of \_\_\_\_\_ as shown in the price schedule(s), attached herewith and made part of this tender. If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, of any, in Section V – 'Special Conditions of Contract' for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto ..... As required in the GIT clause 19, read with modification, if any in Section-III – 'Special instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....  
[Signature with date]

.....  
[Name and designation]  
Duly authorized to sign tender for and on behalf of

.....  
.....



**TENDER NO : 6000015392**

**SECTION XI: Price Schedule**

**TABLE No. 1**

**SUMMARY OF PRICE SCHEDULE (FOR INDIAN BIDDERS) : PRICES SHOULD BE ON FOR, CNP, NASHIK ROAD BASIS.**

**Tender Notice No:6000015392**

**Dated:**

Sr. No.	Item description (ONLY FESTO MAKE)	UOM (Unit of measurement)	HSN/ SAC CODE	Basic price/ Unit (Rs)	Freight & Insurance charges (Rs)	Packing and forwarding charges (Rs), if any	IGST @....%	CGST @.....%	SCGT @.....%	Total rate per unit (Rs) (FOR CNP, Nashik) inclusive of GST, freight and insurance charges	Offered Quantity	Total Price for required quantity of store (Rs) (FOR CNP, Nashik) inclusive of all taxes, freight & insurance charges
1	2	3	4	5	6	7	8	9	10	11	12	13
1	OIL SINTERED BUSH (OD:70, ID:56, LEN-52 in mm)	Nos									50	
<b>GRAND TOTAL</b>												

FOR CNP Nashik price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions.
3. Bidders have to submit their offer strictly as per the above price schedule in their sealed Commercial Bid separately.
4. Price bids with conditions/ counter conditions are liable to be rejected.
5. Price bid should be in the prescribed form. Plain paper/letter head will not be considered.
6. The bidder has to quote the applicable GST (i.e. IGST, CGST, SGST) as per GST Law.
7. Bidder should mention separately regarding taxes and duties. However taxes and duties as applicable on the date of opening of price bid opening shall be taken into consideration for evaluation of bid.

(Name and Signature with date)

Office Seal/Stamp



**TENDER NO : 6000015392**

SECTION XII: QUESTIONNAIRE

SECTION XIII: BANK GUARANTEE FORM OF EMD

SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM

SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

SECTION XVI: CONTRACT FORM

SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING

SECTION XVIII: SHIPPING ARRANGEMENT FOR LINER CARGOES

SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS

Please **CLICK** the link for further details

<http://cnpnashik.spmcil.com/SPMCIL/UploadDocument/SBDTEMPLATE1.pdf>

**TWO BID, SINGLE STAGE (TWO PACKETS) TENDER BIDDER'S CHECK LIST BEFORE**

**TENDER SUBMISSION**

**Part I: - TECHNO-COMMERCIAL BID**

Sr. No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Tender Fee	
2	Earnest Money Deposit	NIL
3	Tender Document duly Seal & Signed	
4	Term of Delivery :- FOR, CNP Nashik road, duly unloaded	
5	Tender Validity 90 days as per the tender	
6	Technical Specification -Section VII as per tender	
7	Submit Manufacturer's Authorization form <b>(As Applicable)</b>	
8	Accept the Warranty clause as per tender <b>(As Applicable)</b>	
9	Submit the documents as per Qualification / Eligibility criteria - Section IX <b>(As Applicable)</b>	
10	Fill Tender Form - Section X duly seal & sign (Without mentioning price)	
11	Delivery Period: Acceptance of delivery period as per Section VI of tender Document.	
12	Blank price schedule format as per Section XI indicating 'XXXX'	
13	Power of Attorney for signing the bid document and contract, if awarded.	

**Part II: - PRICE BID**

Sr. No.	Tender Submission Check Points	Check before submission Tick (✓)
1	Price Bid as per Section XI (Price including all taxes & other charges )	

.....  
(Bidder's Seal & Sign)