



CURRENCY NOTE PRESS
(A UNIT OF Security Printing and Minting Corporation of India Limited) Wholly owned by Government of India
Nashik Road # 422101 (Maharashtra)
(ISO : 9001 & ISO 14001 Certified Unit)
Tel. No 00- 91-253-2463730-39, 2461471
Fax No:00-91-2532464100 CIN: U22213DL2006GOI144763
Web: www.cnpnashik.spmcil.com E-mail: gmcnp@spmCIL.com
GSTIN : 27AAJCS6111J3Z6

PR Number	PR Date	Indenter	Department
11007844	09.01.2020	R K SHAH	STORE

Not Transferable

Security Classification:

TENDER DOCUMENT FOR HIRING OF: JOB WORK OF CLEANING AND PRESSING (DESHAPING) OF EMPTY INK TIN ON RATE CONTRACT BASIS

Tender Number: 6000015067/, Dated: 22.09.2020

This Tender Document Contains _____ Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: V KIRAN KUMAR
Designation: Dy.General Manager (M)
Address: CNPN (Currency Note Press, Nashik)
India

Section1: Notice Inviting Tender (NIT)

6000015067 /

22.09.2020

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Cleaning and deshaping of waste ink tins	1.000 AU	NIL	
1	Cleaning and deshaping of waste ink tins	100000.000 nos		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			TWO-BID National Competetive Bid Rate Contract	
Dates of sale of tender documents:			From 22.09.2020 to 22.10.2020 during office hours.	
Place of sale of tender documents			PURCHASE DEPARTMENT,CURRENCY NOTE PRESS,JAIL ROAD, NASHIK ROAD-422101	
Closing date and time for receipt of tenders			23.10.2020 14:30:00	
Place of receipt of tenders			PURCHASE DEPARTMENT,CURRENCY NOTE PRESS,JAIL ROAD, NASHIK ROAD-422101	
Time and date of opening of tenders			23.10.2020 15:00:00	
Place of opening of tenders			CISF GATE-I,CURRENCY NOTE PRESS,JAIL ROAD,NASHIK ROAD-422101	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			V KIRAN KUMAR Dy.General Manager (M)	

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. Tenderer may download the tender documents from the website www.spmcil.com and submit its tender by utilizing the downloaded document along with the required non-refundable fee of Rs.112/- per set in the form of account payee demand draft drawn on a scheduled commercial bank in India, in favour of SPMCIL UNIT-Currency Note Press, payable at NASHIK.

4. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

5. In the event of any of the above mentioned dates being declared as a holiday/closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

6. SUBMISSION OF TENDER: The bid is to be submitted in two parts-

(i) The bid is to be submitted in two parts i.e.

Part A: TECHNO-COMMERCIAL BID comprising of i) TFF, ii) EMD, iii) Documents required as per section VI, VII and IX, etc of the tender, iv) Duly sealed and signed full tender documents in a sealed envelope super scribed as techno commercial bid and Part-B: Comprising of only filled price bid as per section XI in a sealed super scribed as Price bid with our NIT reference No. & date. The aforesaid two envelopes should be put inside an Outer big size envelope duly sealed & this outer envelope again should be super scribed with words Techno-Commercial Bid & Price Bid against our Tender Document/NIT No., NIT Date & Due date and be addressed to the General Manager, Currency Note Press, Nashik Road-422101(Maharashtra)



(ii) Tenderer's shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

(iii) The bid is to be submitted in Two part in sealed envelopes duly super scribed, Tender document fee & mention our NIT reference No. with date and Due date on the top of the sealed envelope and be addressed to the General Manager, Currency Note Press, Nashik Road-422 101 (Maharashtra)

(iv) Offer will be accepted by INDIA POST/COURIER SERVICE/ DROP BOX only. Offer sent by FAX/E-Mail will not be considered.

7. In case of order material in your favour for Rs. 1,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (10% of the ordered value) after issue of Purchase order by CNP, Nashik Road in favour of SPMCIL, Unit CNP, payable at Nashik. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.

8.SPECIAL INSTRUCTIONS FOR MSME/SSI/NSIC/DIC REGISTERED FIRM :

Micro and Small Enterprises firm are exempted from submitting Tender fees and Earnest Money deposit. Please send the copy of valid registration certificate of Micro and Small Enterprises along with your bid / quotation for tendered item otherwise your offer will not be considered for above exemption.

Price reference:

(a) In tender, participating Micro and Small Enterprises quoting price within price band of L1 + 15 per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 25 per cent of total tendered value.

(b) Special provisions for micro and small enterprises owned by SC or ST: Out of 25 percent allowed for procurement from Micro and Small Enterprises, a sub-target of 4% and 3% shall be reserved for procurement from Micro and Small Enterprises owned by the Scheduled Tribe/Scheduled Caste and Women entrepreneurs respectively.

Provided that, in event of failure of such Micro and Small Enterprises to participate in tender process or meet tender requirements and L1 price, 4% and 3% sub-targets for procurement earmarked for Micro and Small Enterprises owned by Scheduled Cast/Scheduled Tribe and Women entrepreneurs shall be met from other Micro and Small Enterprises.

9. EXEMPTION FOR MSME REGISTERED STARTUPS/BIDDERS AS PER CIRCULAR NO. 1(2)(1)/2016-MA DTD: 10.03.2016 OF GOVT. OF INDIA MINISTRY OF MSME.

10. NO EXEMPTION WILL BE GIVEN FOR DEPOSITING OF SECURITY DEPOSIT (S.D.) TO ANY DIC/SSI/MSE/NSIC REGISTERED FIRM

11. If the bidder or any representative of the bidder wants to attend the Bid opening then that person should carry with him /her letter of Authority (Section XVII of SBD) in the same format to be produced at the time of Bid opening and before the bids are opened.

12. Any dispute in the matter will be under Nashik (Maharashtra) Jurisdiction only.

13. Right of acceptance: - The Chief General Manager, Currency Note Press reserves the right to reject any or all



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tenders without assigning any reason thereof.

14. Clarification of Tender Documents: A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMCIL in writing or by fax / e-mail/ telex not later than twenty one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender.

15. Any queries regarding the tender you may please contact at 0253-2454493 or 2461318. E-mail-purchase.cnpnashik@spmcil.com.

.....

.....

(Name Designation, Adress telephone number etc
of the officer signing the document)

For and on behalf of

.....



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Section II: General Instructions to Tenderers (GIT)

Part 1: General Instructions Applicable to all type of Tenderers

Please CLICK the link for further details

<http://www.spmcil.com/SPMCIL/UploadDocument/GIT.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 32 PAGES BY CLICKING THE ABOVE SAID LINK & SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. UNSIGNED/STAMPED PRINTOUT OF THESE PAGES ARE NOT ACCEPTABLE.

Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	4	Eligible Goods and Services (Origin of Goods)	NA
02	8	Prebid Conference	NA
03	9	Time Limit for receiving request for clarification of Tender Documents	NA
04	11.2	Tender Currency	INR
05	12.10	Applicability of Octroi and Local taxes	NA
06	14	PVC Clause & Formula	NA
07	19	Tender Validity	120 DAYS FROM THE DATE OF TENDER OPENING
08	20.4	Number of Copies of Tenders to be submitted	SINGLE
09	20.9	E-Procurement	NOT APPLICABLE
10	35.2	Additional Factors for Evaluation of Offers	NA
11	43	Parallel Contracts	NA
12	50.1, 50.3	Tender For rate Contracts	YES
13	51.1, 51.2	PQB Tenders	NA
14	52.1, 52.3, 52.5	Tenders involving Purchaser#s and Pre-Production Samples	NA
15	53.4, 53.5, 53.7	EOI Tenders	NA
16	54.3.1, 54.5.2	Tenders for Disposal of Scrap	NA
17	55.2, 55.3, 55.7, 55.8	Development/ Indigenization Tenders	NA



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Section IV: General Conditions of Contract (GCC)

Please CLICK the link for further details

<http://www.spmcil.com/SPMCIL/UploadDocument/GCC.pdf>

BIDDERS ARE REQUESTED TO DOWNLOAD 28 PAGES BY CLICKING THE ABOVE SAID LINK & SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. UNSIGNED/STAMPED PRINTOUT OF THESE PAGES ARE NOT ACCEPTABLE.

Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	8.2	Packing and Marking	NA
02	11.2	Transportation of Domestic Goods	NA
03	12.2	Insurance	NA
04	14.1	Incidental Services	NA
05	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	NA
06	16.2, 16.4	Warrantee Clause	NOT APPLICABLE
07	19.3	Option Clause	APPLICABLE
08	20.1	Price Adjustment Clause	NA
09	21.2	Taxes and Duties	IF THE TENDERER FAILS TO INCLUDE TAXES & DUTIES IN THE TENDER, NO CLAIM THEREOF WILL BE CONSIDERED BY PURCHASER AFTERWARDS.
10	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	PAYMENT WILL BE MADE FOR THE ACTUAL COMPLETION OF JOB AND ITS ACCEPTANCE AT CURRENCY NOTE PRESS WITHIN 30 DAYS OF RECEIPT OF INVOICE ON QUARTERLY BASIS THROUGH RTGS/NEFT ONLY
11	24.1	Quantum of LD	AS APPLICABLE (THE APPLICABLE GST IF LD IS LEVIED WILL BE COLLECTED FROM THE FIRMS INVOICE).
12	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	NA
13	33.1	Resolution of Disputes	NA
14	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender	NA

Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	Cleaning and deshaping of waste ink tins	AU	1.000	NIL	

Required Delivery Schedule:

a) This is a Rate Contract. The rates quoted will be valid for a period of 1(one) year from the date of purchase order.

b) Destination: - CURRENCY NOTE PRESS, JAIL ROAD, NASHIK ROAD # 422 101

1. Bid Validity: 120 days from due date of tender.

2. Bidders should submit offer as per price schedule (Section XI) in their sealed price bid separately.

3. Bidder have to open the link provided in Section II and IV take print out of all the documents available and then sign and stamp each and every paper and submit along with the technical tender.

4. All the copies of tenders shall be complete in all respects with all their attachments/enclosures duly numbered.

5. The total cost inclusive of all elements as cited above on FOR Currency Note Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.

6) Payment of Bills:-

a) Payment will be made within 30 days of submission of certified Invoices on Quarterly basis. The firm has to submit all the Invoices on the Quarterly basis.

b) Payment shall be made through bank / e-payment. Contractor has to furnish Account No. with details of RTGS / IFSC code of branch

7. RISK PURCHASE:

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after placement of contract fails to abide by the terms & conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

(i) Invoke the Security-cum-Performance Guarantee if deposited by the supplier & procure stores from other agencies at the risk & consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including custom duty, excise duty, taxes, insurance, freight etc.,

(b) For all the purpose the award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.

(c) In case of job work through alternative sources and if job work price is lower, no benefit on this account will be passed on to the supplier.

8. Fall Clause: If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods, following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date of all the subsequent supplies under the rate contract and the rate contract amended accordingly. Any violation of the fall clause of the GIT and action, as appropriate, would be taken as per provision of that clause.



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9. Bidder has to submit Bank details i.e.
- a] Account Number :
 - b] Bank Name:
 - c] Branch:
 - d] IFSC Code:



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Section VII : Technical Specifications

JOB REQUIREMENT:

- (A) Cleaning of Ink Tins (20 KG) in CNP-IV area by the contractor in the presence CNP's representatives. Ink tins will be cleaned with Kerosene and other chemical at their own cost.
- (B) The Cleaned Ink Tins is to be pressed/deshaped by the contractor and counted in the presence CNP's representatives.
- (C) After Cleaning and de-shaped of tins the material will be examined by committee members nominated by Chief General Manager, CNP for any contents of inks in the tins.
- (D) Cleaned/deshaped tins will be properly stacked by the contractor at the designated place as identified by CNP.
- (E) Waste cotton cloths/ shrubs will be kept in designated area.
- (F) The contractor should produce the valid police verification certificated for the manpower deployed for the said work.
- (G) The Contractor has to arrange for all required items, i.e. solvents, cleaning material and manpower as required for completion work within the said Contract period.
- (H) All tools & tackles to be arranged by the contractor. All the tools & tackles brought by the firm should be healthy & fit for use.
- (I)The Contractor should follow all safety norms as required for execution and completion of work.
- (J) Any kind of injury or loss to any workman of contractor due to his negligence is to be borne by the contractor. CNP does not absolve any responsibility for the safety of contractor's workman.
- (K) This is a Rate Contract. The rates quoted will be valid for a period of 1(one) year from the date of purchase order.
- (L) Payment will be made on quarterly basis upon the actual number of ink tins cleaned and deshaped as per the certificate issued by the Committee nominated by CNP.



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Section VIII: Quality Control Requirements

The service will be inspected in presence of firm's representative. If any defects/discrepancies observed, then the same should be attended by the firm at Currency Note Press, Nashik Road for free of cost.

The firm shall take necessary safety precautions while carrying out the work. The firm shall be responsible for the safety of their supervisors and workmen while working. In the event of any untoward incident, the firm shall be fully responsible and CNP shall not take any responsibility for any such untoward incident.

The firm shall provide PPE like helmets, fall body harness, etc to their workmen while working at site.



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Section IX: Qualification / Eligibility Criteria

MINIMUM ELIGIBILITY CRITERIA

The following shall be the minimum eligibility criteria for selection of bidders.

1.FINANCIAL STANDING :

(a) Average Annual Turnover of the Bidder during last three years i.e. , 2016-2017, 2017-2018 and 2018-2019 should be more than Rs. 1, 95,000/- .

(b) Bidder firm should not have suffered any financial loss for more than one year during the last three financial years i.e. 2016-2017, 2017-2018 and 2018-2019

(c) The net worth of the Bidder should not have eroded by more than 30% in the last three financial years i.e. 2016-2017, 2017-2018 and 2018-2019.

Note: Balance Sheet and Profit & Loss Account statement for the F.Y 2016-2017, 2017-2018 and 2018-2019 are to be submitted. All financial standing data should be certified by Chartered Accountants(CA).

2. The bidder should give a declaration that they have not been black-listed/ debarred for dealing by Government of India in the past.

3. The bidder should submit Power of Attorney of the Authorized Signatory for signing the bid, entering in to contract, if awarded and for any other correspondences.

4. The bidders shall enclose attested copy of GST Registration (in REG 06) & attested copy of PAN.

5. The bidder should give undertaking/declaration that they have read and understood all the terms & conditions of tender documents and submitting unconditional acceptance to all terms & conditions.



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SECTION X: TENDER FORM

Date :-

To,
Currency Note Press, Nasik
A Unit of Security Printing & Minting
Corporation of India Limited
Wholly Owned by Govt. of India
Nasik

Ref.: Your Tender Document No.6000015067/ dated :

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. XXX dated XXX (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver _____ in conformity with your above referred document for the sum of XXX as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, of any, in Section V – ‘Special Conditions of Contract’ for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto As required in the GIT clause 19, read with modification, if any in Section-III – ‘Special instructions to Tenderers’ or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....
[Signature with date]

.....
[Name and designation]
Duly authorized to sign tender for and on behalf of

.....
.....



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SECTION XI: Price Schedule

TABLE No. 1

SUMMARY OF PRICE SCHEDULE (FOR INDIAN BIDDERS): PRICES SHOULD BE ON FOR, CNP, NASHIK ROAD BASIS.

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Dated:

Sr. No.	Item description	UOM (Unit of measurement)	HSN/ SAC CODE	Basic price/ Unit (Rs)	IGST @....%	CGST @....%	SGST @....%	Total rate per unit (Rs) (FOR CNP, Nashik) inclusive of GST	Offered Quantity (Anticipated)	Total Price for required quantity of store (Rs) (FOR CNP, Nashik) inclusive of all taxes, duties charges.
1	2	3	4	5	6	7	8	9	10	11
1	Cleaning and Deshaping of Waste ink tins with required solvent	Nos							100,000	
Grand Total										

FOR CNP Nashik price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions.
3. Bidders have to submit their offer strictly as per the above price schedule in their sealed Commercial Bid separately.
4. Price bids with conditions/ counter conditions are liable to be rejected.



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5. Price bid should be in the prescribed form. Plain paper/letter head will not be considered.
6. The bidder has to quote the applicable GST (i.e. IGST, CGST, SGST) as per GST Law.
7. Bidder should mention separately regarding taxes and duties. However taxes and duties as applicable on the date of opening of price bid opening shall be taken into consideration for evaluation of bid.

(Name and Signature with date)

Office Seal/Stamp



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- SECTION XII: QUESTIONNAIRE
 SECTION XIII: BANK GUARANTEE FORM OF EMD
 SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM
 SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY
 SECTION XVI: CONTRACT FORM
 SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING
 SECTION XVIII: SHIPPING ARRANGEMENT FOR LINER CARGOES
 SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS

Please **CLICK** the link for further details

<http://cnpnashik.spmcil.com/SPMCIL/UploadDocument/SBDTEMPLATE1.pdf>

TWO BID, SINGLE STAGE (TWO PACKETS) TENDER BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

Part I: - TECHNO-COMMERCIAL BID

Sr. No.	Tender Submission Check Points	Check before submission Tick (<input checked="" type="checkbox"/>)
1	Tender Fee	
2	Tender Document duly Seal & Signed	
3	Term of Delivery :- FOR, CNP Nashik road, duly unloaded	
4	Tender Validity 120 days as per the tender	
5	Technical Specification –Section VII as per tender	
6	Submit Manufacturer's Authorization form (As Applicable)	
7	Accept the Warranty clause as per tender (As Applicable)	
8	Submit the documents as per Qualification / Eligibility criteria – Section IX (As Applicable)	
9	Fill Tender Form – Section X duly seal & sign (Without mentioning price)	
10	Delivery Period: Acceptance of delivery period as per Section VI of tender Document.	
11	Blank price schedule format as per Section XI indicating 'XXXX'	
12	Power of Attorney for signing the bid document and contract, if awarded.	

Part II: - PRICE BID

Sr. No.	Tender Submission Check Points	Check before submission Tick (<input checked="" type="checkbox"/>)
1	Price Bid as per Section XI (Price including all taxes & other charges)	

.....
 (Bidder's Seal & Sign)